

Photography and Filming Policy.

PHOTOGRAPHY IS REALLY IMPORTANT TO RECORD THE SUCCESSES AND ACHIEVEMENTS OF CHILDREN & YOUNG PEOPLE IN THEIR ACTIVITIES. HOWEVER, IT IS VITAL TO REMEMBER THAT PHOTOGRAPHY CAN BE USED AND DISTRIBUTED INAPPROPRIATELY INCLUDING ON THE INTERNET.

It is therefore important to be clear about:

- explaining to parents and carers why caution is necessary
- the purpose of photos e.g. parent's own record, media & publicity etc
- the content required when using a professional photographer
- informing parents and seeking their consent for any publication or media use
- publishing only limited children/young peoples' details alongside their photos in newspapers etc
- taking photographs openly and away from changing areas
- any club/group photos being taken only during the activity or on the premises
- all those taking photos signing the registration form
- the above guidance applies to any photographic and filming equipment including camera phones, digital or video camera.

In particular all staff supervising the activity rooms must be watchful for the use of phone cameras. The particular concern at Gympanzees Pop Ups is the inadvertent dissemination into media outlets of traceable information about the location of children in the background that might give rise to safeguarding concerns.

Gympanzees will employ professional photographers from time to time for promotion of our activities. They will comply with the following:

- All those taking photos/film will sign a registration form.
- They will be accompanied by a member of staff at all times.
- They will obtain parental consent for all those (subject or background) in the photographs.
- They will obtain parental consent to publish the photos widely.
- They will take all photos openly and away from changing areas.

USE OF PHOTOGRAPHIC & FILMING EQUIPMENT
REGISTRATION FORM

I will be using video/photography equipment (delete as necessary) and have received, understood and agreed to the Photography and Filming Guidance supplied to me by Gympanzees CIC

NAME:	
ADDRESS:	
TEL. NO:	
PARENT/CARER/GUARDIAN OF:	
SPECTATOR/ PROFESSIONAL PHOTOGRAPHER:	

I have received, understood and agreed with the photographic & filming guidance.

NAME: PLEASE PRINT	
SIGNED:	
DATE:	

